



letta
learn together



INVESTORS IN PEOPLE™
We invest in people Platinum



Instructional Coaching and Mentoring

Develop others through instructional coaching and mentoring. This course is for school leaders, professional development leads and line managers looking to grow and develop their people and their teams.



Fully-funded

Why is this course for you?

This instructional coaching and mentoring course is for you if you want to:

- Develop your skills as a coach and mentor
- Learn how to support teachers in improving their practice
- Gain confidence in your ability to lead professional development
- Make a positive impact on student learning outcomes.

What qualification will you gain?

Participants on this programme will gain a Learning and Skills Mentor Level 4 apprenticeship qualification.

What will you study?

This programme covers a wide range of knowledge, skills and behaviours that will enable participants to support individuals and groups with their learning and development. Participants will explore various mentoring models, tools and techniques, learning to select and apply these strategies effectively. Participants will learn to work within ethical and legal frameworks to ensure a high standard of mentoring practice. Modules include raising self-awareness through reflection and evaluation, communication skills, and the implementation of a sustainable coaching and mentoring programme within a school setting. Participants learn to integrate these practices into school culture and ensure their ongoing effectiveness.

CONTACT US



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Examples of module content

- Instructional coaching
- Mentoring models, tools and techniques
- Values, beliefs and behaviours
- Questioning and listening
- Providing effective feedback
- Ethical considerations
- Theories and models of evaluation and reflection
- Evidence-based practice informed by own research

Teaching, learning and assessment

This is a 12 month qualification followed by an assessment period. Teaching includes seven face-to-face conference days, eight remote tutorials and formative and summative tasks. In addition you will be supported by a work-based professional advocate and tutors. Progress is measured through a virtual mentor portfolio consisting of assignments, evidence of professional competence in work-based situations, and practical demonstrations that apply the knowledge you have gained. There are no written exams.

End Point Assessment (EPA)

Following 12 months on-programme, participants will undertake an End Point Assessment (EPA). This will consist of an observation with questioning, followed by a professional discussion underpinned by the mentor portfolio of evidence. Upon successful completion of the EPA, participants will be awarded a Learning and Skills Mentor Level 4 qualification.

English and maths requirements

Participants without level 2 English and maths will need to achieve this level prior to taking the End Point Assessment. For those with an education, health and care plan or a legacy statement, the English and maths minimum requirement is Entry Level 3.

Entry requirements

- Completion of an entry assessment and achieved a pass in English and maths initial assessments
- Employed in a job role in which day-to-day responsibilities support achievement of the qualification. For example, a line manager, team leader, teacher-mentor or a role with training or occupational mentoring responsibilities.

Eligibility criteria

- Aged 16+ at the time of enrolment
- A citizen of the UK or EEA, or has lived in the UK or EEA for the past three consecutive years
- Employed full time, working a minimum of 30 hours per week
- A participant may be ineligible for funding if they hold a higher level qualification in the same area of study. LETTA can advise candidates as to eligibility.

Programme start

The programme start date is 14 January 2025.

Express your interest

Submit an expression of interest form via our website, and a member of the team will get in touch: train.letta.org.uk/apprenticeships/

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