



letta
learn together



Level 4

LEAD

Project Management

Develop the skills to lead and deliver impactful projects that create lasting positive change. This qualification equips learners with practical expertise in planning, stakeholder engagement, budgeting and risk management, enabling them to confidently coordinate initiatives, support collaboration and deliver meaningful outcomes for organisations and communities.

Fully funded

Who is this course for?

This course is designed for individuals who are responsible for leading or coordinating projects, initiatives or organisational change within their workplace or community setting. Learners will develop the knowledge, skills and understanding needed to successfully manage projects from planning through to delivery and evaluation, while working collaboratively with stakeholders and supporting positive, sustainable outcomes.

What qualification will you gain?

Participants on this programme will gain a Level 4 Associate Project Manager apprenticeship qualification.

What will you study?

Learners will gain a thorough understanding of the project lifecycle, including project planning, stakeholder engagement, budgeting, scheduling and risk management. Learners will develop skills in leading collaborative working, managing change and evaluating project outcomes, while building confidence in supporting inclusive practice, organisational priorities and sustainable, long-term impact through reflective and professional approaches.

Express your interest

Complete our online form and we'll get in touch:
train.letta.org.uk/apprenticeships/

CONTACT US

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train.letta.org.uk


Ofsted
Outstanding
Provider

Example of module content

- Understanding the project context
- Making the case for change
- Stakeholder engagement and collaboration
- Project planning
- Managing budgets and data
- Ensuring quality and mitigating risk
- Evaluating impact
- Continuous improvement

Teaching, learning and assessment

This is a 14 month qualification delivered through a blend of face-to-face conference days, remote tutorials, work-based learning activities and online learning. Learners will be supported by tutors and workplace-based guidance throughout the programme. Learners will be supported to plan, deliver and measure the impact of a project over the duration of the qualification. Progress is assessed through assignments, project-based evidence and demonstrations of professional competence in real work-based situations. There are no written exams.

End Point Assessment

Upon completion of the programme participants will undertake an End Point Assessment (EPA). This will consist of a written project report with presentation and questioning, and a professional discussion underpinned by a portfolio of evidence.

Funding

This qualification is fully funded up to the value of £7,000.

English and maths requirements

Learners without level 2 English or maths will have the opportunity to gain these qualifications at no cost as part of the programme of study. Reasonable requests for exemption will be considered.

Entry requirements

Applicants must demonstrate the following:

- Minimum age 19
- Be employed full or part-time in a role where they are involved in coordinating, supporting or leading projects, programmes or organisational initiatives
- Have the support of their employer to undertake work-based learning and complete evidence requirements
- Completion of an entry assessment and achievement of a pass in English and maths initial assessments
- A participant may be ineligible for funding if they already hold a higher level qualification in the same area of study. LETTA can advise candidates as to eligibility.

Outcomes

After successfully completing all assessment activities, participants will gain:

- Associate Project Manager Level 4 Apprenticeship Qualification

Professional recognition

This apprenticeship aligns with Association for Project Management for Associate Membership.